

ContractHulk.com : Employment Contract for a Medical Assistant in New York

1. Job-Title and Governing US State Law

Statement of Position and Governing Law. This Employment Contract is for the job title of **Medical Assistant** and covers the duties and responsibilities generally and occasionally associated with that position. This Contract shall be governed by and construed in accordance with the laws of the U.S. state of **New York** This Contract was drafted on **September 21, 2026**

2. Job-Specific and State-Specific Provisions

This Agreement is specific to the Employee's job title as set forth above and includes provisions relating to the duties, responsibilities, and requirements associated with that position, as well as provisions required by or applicable under the laws of the U.S. state identified above. Such provisions are intended to comply with applicable state and local laws and to address job-related obligations unique to the position, and shall be interpreted and enforced accordingly.

3. Assignment of Duties and Responsibilities

The Employee must perform the essential duties and responsibilities of the position of {job title}, as set out in any applicable job description and as otherwise reasonably assigned by the Employer consistent with that position, the Employee's skills and experience, and legitimate business needs. The Employee may also be required from time to time to perform additional or different duties on a temporary basis, as reasonably assigned by the Employer. If no job description has been provided, the duties of the position are those reasonably associated with the job title and as assigned by the Employer. If the Employee is unable to perform the essential duties of the position, the Employer may reassign, modify duties, or terminate employment in accordance with applicable law and Employer policies.

If a written job description for the position has been provided to or made available to the Employee at the time of job application, during the interview process, or prior to signing this Agreement, and the duties and responsibilities set out in it are acknowledged by the Employee, the job description is incorporated by reference and forms part of this Agreement but is not an exhaustive list of duties and does not limit the Employer's right to assign additional duties consistent with the position.

4. Employment Status

The Employee is classified as [CIRCLE ONE: Full-Time / Part-Time / Temporary].

If Full-Time, the Employee is regularly scheduled to work the standard number of hours per week as defined by the Employer's policies, but not fewer than thirty (30) hours per week, and is eligible for benefits in accordance with applicable Employer plans and policies.

If Part-Time, the Employee is regularly scheduled to work fewer hours per week than a full-time employee as defined by the Employer's policies, and eligibility for benefits, if any, must be determined in accordance with the applicable Employer plans, policies, and applicable law.

If Temporary, the Employee is hired for a short-duration assignment or seasonal need with no expectation of continued employment beyond the assignment. Temporary status does not guarantee any minimum duration of employment and remains subject to termination in accordance with this Agreement.

5. Required Start Date

The employment must commence on [(Start Date) [_____]] at the normal work, office, or location opening time unless otherwise stated, subject to the successful completion of any pre-employment checks and documentation. This may include background checks, reference verifications, and the execution and receipt of all required employment documentation to the satisfaction of the Employer and respective State, or Federal Regulations. In the event any such conditions are not satisfied prior to the Start Date, the Employer reserves the right to delay the commencement of employment without pay, or withdraw this offer without liability or repercussions.

6. Duration of Employment

The Employee's employment is of a [CIRCLE ONE: Limited Period / Employment at Will].

If Limited Period, the Employee is engaged from the starting date until [FILL IN _____ CIRCLE ONE: days / months / years] (the "Period"), unless earlier terminated in accordance with this Agreement. Upon expiration of the period, the Employee's employment must automatically terminate without further notice or obligation, unless the parties mutually agree in writing to extend or renew the employment.

If Employment at Will, the employment continues until terminated by either party in accordance with this Agreement and applicable law. Employment at Will does not guarantee continued employment for any specific period.

7. Expected Place of Work

The Employee's place of work must be [CIRCLE ONE: On-Site / Multiple Locations / Remote]. If On-Site, the Employee must primarily perform their duties at [_____], or such other location as the Employer may reasonably designate from time to time.

If Multiple Locations, the Employee may be required to perform their duties at one or more locations designated by the Employer, including but not limited to the Employer's offices or sites, client sites, or other work locations, as reasonably required by the Employer.

If Remote, the Employee is authorized to perform their duties remotely from a location preapproved by the Employer, subject to the Employer's policies and the Employer's right to require in-person attendance at designated locations as reasonably necessary for business purposes. Permanent or temporary Remote Work locations must be conducive to

focused work and performance of the duties and cannot be distracting, or associated with vacation settings or temporary leave situations.

8. Required Hours of Work

The Employee's standard hours of work must be [CIRCLE ONE: Fixed Hours / Scheduled Hours / Flextime].

If Fixed Hours, the Employee must work [] hours per week, from time [] to [], for the number of [] days, unless otherwise agreed in writing or required by applicable law.

If Scheduled Hours, the Employee's hours of work must be determined in accordance with a predetermined work schedule established by the Employer from time to time. The Employer may modify such schedule upon reasonable notice and subject to applicable law.

If Flextime, the Employee must complete all required hours per week, fulfill all job responsibilities, meet performance expectations, and be available during any core business hours or meetings as reasonably designated by the Employer.

9. Starting Probationary Period

(This clause outlines the terms and duration of a starting trial period during which the employee's performance and suitability are evaluated.)

[CIRCLE ONE : Applies / Does Not Apply] If Applies, the Employee must be... *[Sorry, this is a preview only. The full text provided in paid version.]*

10. Specific Salary or Wages

(This clause specifies the amount and frequency of monetary compensation.)

The Employee must be monetarily compensated by the Employer by way of [CIRCLE ONE: Salary... *[Sorry, this is a preview only. The full text provided in paid version.]*

11. Eligibility for Additional Benefits

(This clause details the various benefits offered by the Employer like Health Insurance, Life Insurance, Retirement Plans, etc.)

The Employee may be eligible to participate in the following benefits offered by the Employer... *[Sorry, this is a preview only. The full text provided in paid version.]*

12. Frequency of Performance Reviews

(This clause establishes the frequency and process for evaluating an employee's job performance.)

The Employee will receive a performance review at least [CIRCLE ALL THAT APPLY: once /... *[Sorry, this is a preview only. The full text provided in paid version.]*

13. Consideration for the Employment Relationship

(This clause outlines the conditions under which the employment relationship in {state} can be ended by either the employer or the employee.)

Employment in New York is at will and either the Employer or the Employee may... *[Sorry, this is a preview only. The full text provided in paid version.]*

14. Requested Notice Period

(This clause specifies the amount of advance notice required when either party wishes to terminate the employment relationship.)

The Employee is requested to provide [FILL IN: ____ days] of written notice before voluntarily resigning,... *[Sorry, this is a preview only. The full text provided in paid version.]*

15. Intellectual Property Owned by the Business

(This clause establishes that any intellectual property created by the employee during their employment belongs to the Employer.)

All intellectual property created, developed, or reduced to practice by the Employee, alone or with... *[Sorry, this is a preview only. The full text provided in paid version.]*

16. Considerations for Employer Policies

(This clause requires employees to adhere to all Employer policies, which may be detailed in separate documents like an employee handbook.)

The Employee must comply with all Employer policies and procedures as adopted or updated from... *[Sorry, this is a preview only. The full text provided in paid version.]*

17. Governing Law and Jurisdiction

(This clause specifies which state or country's laws will apply to interpreting the contract and which courts have jurisdiction over any legal disputes.)

This Agreement must be governed by the laws of the State of New York. The... *[Sorry, this is a preview only. The full text provided in paid version.]*

18. Understanding of an Entire Agreement

(This clause states that the written contract contains the complete agreement.)

This Agreement constitutes the entire agreement between the parties and supersedes all prior oral and... *[Sorry, this is a preview only. The full text provided in paid version.]*

19. Required Dispute Resolution and Arbitration

(This clause specifies the process for resolving conflicts between the employer and employee, often mandating arbitration instead of court proceedings.)

Any dispute arising out of or relating to this Agreement must be resolved through binding... *[Sorry, this is a preview only. The full text provided in paid version.]*

20. Considerations for Severability Clause

(This clause ensures that if one part of the contract is found to be invalid, the rest of the contract remains enforceable.)

If any provision of this Agreement is held to be invalid or unenforceable, the remaining... *[Sorry, this is a preview only. The full text provided in paid version.]*

21. Applicable Restrictive Covenants

(This clause restricts the employee from competing with the employer, soliciting clients or employees, and disclosing confidential information.)

During employment and thereafter to the extent permitted by law, the Employee must comply with... *[Sorry, this is a preview only. The full text provided in paid version.]*

22. Regarding Reimbursement of Expenses

(This clause outlines the Employer's policies regarding reimbursement for work-related expenses incurred by employees.)

The Employer will reimburse the Employee for all necessary expenditures and losses incurred by the... *[Sorry, this is a preview only. The full text provided in paid version.]*

23. Proper Handling of Confidential Information

(This clause requires employees to safeguard and properly handle sensitive information in accordance with Employer policies and relevant data protection laws.)

The Employee must safeguard and properly handle the Employer's confidential and sensitive information and any... *[Sorry, this is a preview only. The full text provided in paid version.]*

24. Application of Discipline Criteria

(This clause establishes a progressive discipline framework based on the severity of conduct violations, from warnings through termination.)

The Employer may apply disciplinary measures for violations of this Agreement, provided that all discipline... *[Sorry, this is a preview only. The full text provided in paid version.]*

25. Required Completion of Government Paperwork

(This clause requires employees to complete and submit all mandatory government forms as a condition of employment.)

As a condition of employment, the Employee must complete and submit all required government paperwork,... [Sorry, this is a preview only. The full text provided in paid version.]

26. Additional Responsibilities Beyond the Job Title

(This clause provides the employer with the ability to add unusual job responsibilities.)

Beyond the common or occasional job responsibilities associated with this job title, the employer will... [Sorry, this is a preview only. The full text provided in paid version.]

27. Waiver and Breach of Contract Provisions

(This clause states that a party's failure to enforce a contract term does not invalidate that clause.)

The Employee must acknowledge that the Employer's failure to enforce any provision of this contract... [Sorry, this is a preview only. The full text provided in paid version.]

28. Required Formal Notification for Material Changes

(This clause defines when formal written notification is required and how it must be delivered, ensuring neither party is blindsided by changes that affect the core terms of employment.)

Formal written notification with confirmed receipt is required for: termination of employment or resignation, disciplinary... [Sorry, this is a preview only. The full text provided in paid version.]

29. Survival of Obligations

(This clause defines which obligations in the Agreement continue after employment ends. The software automatically generates a list of surviving clauses based on which clauses are marked "Survives: Yes" and inserts that list into this clause when the contract is produced.)

The following provisions of this Agreement must survive termination, resignation, or expiration of employment for... [Sorry, this is a preview only. The full text provided in paid version.]

30. Professional Certifications and Licenses

(This clause requires the employee to have professional licenses or certifications for their duties.)

The Employee must obtain and maintain in good standing all third-party or government-issued professional credentials,... [Sorry, this is a preview only. The full text provided in paid version.]

31. Pre-Authorization of Conflicting Outside Activities

(This clause requires employees in safety-sensitive or shift-based roles to disclose outside work and stop any activity that conflicts with their scheduled duties.)

The Employee may engage in outside work or other professional activity provided the Employee discloses... [Sorry, this is a preview only. The full text provided in paid version.]

32. Standards for Attendance and Punctuality

(This clause requires the employee to maintain regular attendance, report on time, and notify their supervisor of any absence or schedule change.)

The Employee must maintain regular attendance and report for all scheduled work assignments on time... [Sorry, this is a preview only. The full text provided in paid version.]

33. Handling, Storage, Transport, and Disposal of Hazardous Materials

(This clause clearly lays out the instructions and requirements for dealing with hazardous materials; it is longer to help ensure clear communication of tasks.)

The Employee must comply with all Applicable Hazardous Materials Requirements whenever performing duties involving hazardous... [Sorry, this is a preview only. The full text provided in paid version.]

34. Drug, Alcohol, and Substance Abuse Testing

(This clause requires the Employee to comply with the Employer's drug and alcohol policies and submit to lawful testing, with separate triggers for safety-sensitive duties and for roles where impairment could affect work performance or the Employer's reputation.)

The Employee must comply with the Employer's drug-free workplace and testing policies and all applicable... [Sorry, this is a preview only. The full text provided in paid version.]

35. On-Call and Emergency Support Availability

(This clause requires the employee to be available for on-call or emergency support outside normal working hours when the role requires it.)

The Employee must be available to provide on-call or emergency support outside normal working hours... [Sorry, this is a preview only. The full text provided in paid version.]

36. Proper Use and Care of Employer-Provided Equipment, Devices, Software, and Materials

(This clause requires the employee to use Employer-provided equipment, devices, software, and materials only for authorized work, keep them secure and in good condition, and return them when employment ends.)

The Employee must use all Employer-provided equipment, devices, software, systems, materials, files, and other

resources... [Sorry, this is a preview only. The full text provided in paid version.]

37. Ethics, Code of Conduct, and Professional Standards

(This clause requires the Employee to follow the Employer's code of ethics, professional conduct standards, and applicable laws while performing all job duties.)

The Employee must comply at all times with the Employer's code of ethics, code of... [Sorry, this is a preview only. The full text provided in paid version.]

38. Cooperation with Internal and External Audits, Inspections, and Investigations

(This clause requires the Employee to cooperate in good faith with internal audits and investigations, to limit cooperation with external audits to lawful in-scope requests, and to route questions through the Employer's designated audit or compliance contact before responding.)

The Employee must cooperate in good faith with any internal audit, review, examination, inspection, disciplinary... [Sorry, this is a preview only. The full text provided in paid version.]

39. Emergency Preparedness, Readiness, and Response

(This clause requires the Employee to follow the Employer's emergency plans across three phases: preparing for foreseeable events, maintaining ongoing readiness through training and drills, and responding during an active emergency.)

The Employee must comply with the Employer's emergency preparedness, business continuity, and disaster response plans,... [Sorry, this is a preview only. The full text provided in paid version.]

40. Reporting of Violations and Whistleblower Protections

(This clause requires the Employee to report suspected legal, regulatory, or ethical violations through designated channels, protects good-faith reporters from retaliation, and requires cooperation with any resulting investigation.)

The Employee must promptly report, in good faith and through the Employer's designated whistleblower, compliance,... [Sorry, this is a preview only. The full text provided in paid version.]

41. Dress Code, Uniform, and Personal Protective Equipment Standards

(This clause requires the Employee to comply with the Employer's dress code, uniform, and appearance standards, to properly use and inspect required personal protective equipment, and to treat all Employer-issued apparel and equipment as Employer property.)

The Employee must comply with the Employer's dress code, uniform, and appearance standards for the... [Sorry, this is a preview only. The full text provided in paid version.]

42. Work Schedules, Shifts, and Overtime Requirements

(This clause requires the employee to follow the employer's assigned work schedule, sets rules for overtime and last-minute scheduling changes, and establishes worksite presence and timekeeping expectations.)

The Employee must follow the work schedule established by the Employer, including assigned start times,... [Sorry, this is a preview only. The full text provided in paid version.]

43. Liability Insurance, Employer Indemnification, and Workers' Compensation

(This clause establishes the employee's obligations to maintain required professional liability or malpractice insurance, defines the employer's indemnification of the employee for acts performed within the scope of duties, and sets expectations for reporting work-related injuries and cooperating with workers' compensation procedures.)

If professional liability, malpractice, or practice insurance is required for the duties of this job,... [Sorry, this is a preview only. The full text provided in paid version.]

44. Accident, Incident, and Safety Reporting

(This clause requires the employee to immediately report any workplace accident, injury, or unsafe condition involving themselves, allows reporting of incidents affecting others, and mandates reporting when the employee has oversight duties for the safety or welfare of patients, students, minors, or other persons.)

The Employee must immediately report any workplace accident, injury, near-miss, hazardous condition, occupational exposure, or... [Sorry, this is a preview only. The full text provided in paid version.]

45. Professional Memberships and Associations

(This clause requires the employee to maintain any professional memberships designated by the employer, sets rules for cost coverage and prior approval, and establishes reporting expectations for lapses or changes in membership status.)

The Employee must obtain and maintain active membership in good standing with any professional associations,... [Sorry, this is a preview only. The full text provided in paid version.]

46. Data Protection and Cybersecurity

(This clause requires the employee to follow the employer's information security and data protection policies, sets rules for safe use of systems and data, and establishes timing and reporting requirements for suspected security incidents.)

The Employee must comply with all of the Employer's information security, data protection, and cybersecurity... [Sorry, this is a preview only. The full text provided in paid version.]

47. Recordkeeping, Documentation, and Reports

(This clause requires the employee to keep accurate and timely work records, follow the employer's recordkeeping systems and retention rules, submit required reports on schedule, and promptly report discrepancies or documentation

deficiencies.)

The Employee must maintain accurate, complete, legible, and timely records of all work-related activities, outputs,...

[Sorry, this is a preview only. The full text provided in paid version.]

48. Quality Control, Assurance, and Inspection

(This clause requires the employee to perform work to required quality standards, follow the employer's quality control and inspection procedures, document results, report defects, and correct any substandard work as directed.)

The Employee must perform all assigned work to the standards of quality, craftsmanship, accuracy, and... *[Sorry, this is a preview only. The full text provided in paid version.]*

49. Background Checks and Security Clearances

(This clause requires the employee to cooperate with background, criminal, credit, reference, and security checks that are lawful in the employee's jurisdiction, obtain and maintain any required clearance, and report qualifying adverse events that affect eligibility, subject to state and local restrictions on credit checks, arrest records, salary history, and ban-the-box laws.)

The Employee must cooperate with all background checks, criminal history reviews, credit or consumer report... *[Sorry, this is a preview only. The full text provided in paid version.]*

50. Return of Employer-Provided Property at Termination

(This clause requires the Employee to safeguard Employer-provided property, report any loss, theft, or damage, cooperate with asset tracking, and return all such property on request or upon separation.)

The Employee must safeguard all Employer-provided property, including tools, vehicles, equipment, machinery, devices, computers, phones,... *[Sorry, this is a preview only. The full text provided in paid version.]*

51. Compliance with Industry Regulations

(This clause requires employees to adhere to all relevant laws, rules, and standards specific to their industry or profession.)

The Employee must comply with all applicable federal, state (especially those in New York), and... *[Sorry, this is a preview only. The full text provided in paid version.]*

52. Comply with Employee Handbook and Policies

(This clause requires employees to confirm they have received, read, and understood the Employer's policies and procedures as outlined in the employee handbook.)

The Employee acknowledges receipt of the Employer's employee handbook, if one exists, and any other... *[Sorry, this is a preview only. The full text provided in paid version.]*

53. Deferred Compensation Arrangements

(This clause outlines deferred compensation arrangements available to eligible employees.)

Deferred compensation arrangements are [(circle one): Eligible / Not Eligible]. If eligible, any deferred compensation...

[Sorry, this is a preview only. The full text provided in paid version.]

54. Compliance with Data Protection Regulations

(This clause requires employees to adhere to data protection laws and standards specific to their industry sector.)

The Employee must comply with all applicable data protection, privacy, cybersecurity, and information governance laws,...

[Sorry, this is a preview only. The full text provided in paid version.]

55. Monitor Electronic Communications and Activity

(This clause informs the Employee that all communications and activity conducted through Employer email, devices, accounts, or channels are monitored, retained, and subject to review or audit.)

The Employee acknowledges and agrees that the Employer may monitor, access, intercept, review, retain, audit,... *[Sorry, this is a preview only. The full text provided in paid version.]*

56. Maintaining Patient Confidentiality

(This clause requires the employee to keep all patient and protected health information confidential, restrict access to those with a legitimate role-based need, use only approved systems for handling it, follow consent procedures before any disclosure, and promptly report any breach or unauthorized access.)

The Employee shall maintain the confidentiality of all patient, medical, and protected health information accessed,...

[Sorry, this is a preview only. The full text provided in paid version.]

57. Limitations on Medical Practice

(This clause limits the employee to clinical services within current licensure, privileges, and documented competencies, requires the employee to decline and escalate work outside that scope, comply with scope-of-practice rules across jurisdictions, and prohibits misrepresentation of credentials.)

The Employee shall perform only those clinical services that are within the Employee's current licensure,... *[Sorry, this is a preview only. The full text provided in paid version.]*

58. Medical Quality Assurance and Patient Safety

(This clause requires medical and healthcare employees to actively participate in quality assurance, peer review, patient safety, accreditation, and performance improvement activities, and to cooperate with audits, incident reporting, root cause reviews, and corrective action plans.)

The Employee must actively participate in all quality assurance, quality improvement, peer review, patient safety,... [Sorry, this is a preview only. The full text provided in paid version.]

59. Compliance with Applicable Healthcare Regulations

(This clause requires the employee to comply with all applicable healthcare laws and regulations, maintain required licenses and registrations in active and unrestricted status, stay off government exclusion lists, disclose regulatory inquiries and claims, and keep current with required compliance training and regulatory updates.)

The Employee shall comply with all applicable federal, state, and local laws, regulations, rules, orders,... [Sorry, this is a preview only. The full text provided in paid version.]

60. Maintenance of Medical Records

(This clause requires the employee to keep patient medical records accurate.)

The Employee must prepare, complete, maintain, and timely authenticate all patient charts, notes, histories, assessments,... [Sorry, this is a preview only. The full text provided in paid version.]

61. Participation in Healthcare Risk Management

(This clause requires the employee to participate in patient safety programs.)

The Employee shall participate in the Employer's risk management, patient safety, and loss prevention programs,... [Sorry, this is a preview only. The full text provided in paid version.]

62. Compliance with Healthcare Safety Protocols

(This clause mandates that employees follow all established procedures for safe healthcare environments.)

The Employee must comply with all Applicable Health Safety Protocols while performing work for the... [Sorry, this is a preview only. The full text provided in paid version.]

63. Compliance with Medical Billing Practices

(This clause requires the employee to accurately document and code services for billing, comply with anti-fraud and anti-kickback rules, promptly report suspected billing problems, and prohibits upcoding, unbundling, double-billing, billing for services not rendered, and falsifying documentation.)

The Employee shall accurately and timely document, code, charge, and report all services, procedures, diagnoses,... [Sorry, this is a preview only. The full text provided in paid version.]

64. Employee Leaves Procedures For Continued Healthcare Operations

(This clause requires the employee to provide proper notice for foreseeable and unforeseeable leave, coordinate the

handoff of patients and clinical responsibilities before leave begins, keep the Employer informed of any changes to the leave, and prohibits abandonment of patients, on-call duties, or shifts without coverage.)

The Employee shall request and take any leave of absence in accordance with all applicable... *[Sorry, this is a preview only. The full text provided in paid version.]*

65. Maintaining Standards for Customer Service

(This clause outlines the specific behaviors that must be maintained when interacting with or serving customers.)

The Employee must maintain professional standards of courtesy, responsiveness, and service quality as defined in... *[Sorry, this is a preview only. The full text provided in paid version.]*

66. Addressing and Resolving Customer Complaints

(This clause details the steps an employee must follow to address and resolve customer complaints effectively and professionally.)

The Employee must respond to all customer complaints professionally, without delay, and in accordance with... *[Sorry, this is a preview only. The full text provided in paid version.]*

67. Minimum Proficiencies for Language and Communication

(This clause stipulates the level of language skills an employee must possess or maintain to effectively perform their job duties and communicate in the workplace.)

The Employee must possess and maintain the level of language and communication proficiency represented by... *[Sorry, this is a preview only. The full text provided in paid version.]*

68. Assigned Work Locations and Roles

(This clause requires the employee to work in specific assigned locations.)

The Employee must accept temporary or permanent reassignment to different Employer locations, departments, or roles... *[Sorry, this is a preview only. The full text provided in paid version.]*

69. Compliance with Service Industry Regulations

(This clause requires employees to comply with all relevant industry-specific laws, regulations, and professional standards applicable to their role and the Employer's operations.)

The Employee must comply with all applicable federal, state, and local industry-specific laws, regulations, standards,... *[Sorry, this is a preview only. The full text provided in paid version.]*

70. Participation in Service Team Meetings

(This clause outlines the employee's obligation to actively engage in team meetings and use designated communication channels to stay informed and contribute to workplace collaboration.)

The Employee must attend and actively participate in all team meetings, briefings, and training sessions... [Sorry, this is a preview only. The full text provided in paid version.]

71. Eligibility for Service Excellence Awards

(This clause describes the Employer's system for acknowledging and rewarding exceptional employee performance.)

The Employee may participate in the Employer's recognition and rewards programs in accordance with the... [Sorry, this is a preview only. The full text provided in paid version.]

72. Procedures for Requesting Time Off or Schedule Changes

(This clause details the process employees must follow to request time off or modifications to their work schedule.)

The Employee must submit all requests for planned time off, leave, or schedule changes in... [Sorry, this is a preview only. The full text provided in paid version.]

73. Standards for Proper Appearance and Conduct

(This clause outlines the employer's expectations for employee appearance, behavior, and professional conduct on set, at events, or in client-facing creative environments.)

The Employee must adhere to the Employer's appearance, behavior, and professional conduct standards while on... [Sorry, this is a preview only. The full text provided in paid version.]

74. Maintaining Confidentiality of Client Projects

(This clause requires employees to maintain strict confidentiality regarding client details and creative project information, specifying what is considered confidential and the duration of that obligation.)

The Employee must maintain strict confidentiality of all Employer and client project details, creative content,... [Sorry, this is a preview only. The full text provided in paid version.]

75. Passenger Management and Professional Conduct

(This clause requires the employee to manage passengers safely, professionally, and respectfully.)

The Employee must manage, interact with, and serve passengers safely, professionally, and respectfully, in accordance... [Sorry, this is a preview only. The full text provided in paid version.]